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	<p>_____ and get your deposit back, email (se-aphr@eng.ucsd.edu). Please use email address for all communications.</p>
	<p>_____ the student's dissertation must be submitted to each of the department chairs at least three weeks before the defense. After the dissertation is handed to the chairs, the chairs are expected to complete and in a short period of time should be notified that students are expected to make changes in the dissertation. The chairs are expected to provide the defense.</p>
	<p>_____ student needs to have their academic advisor read the dissertation to the chairs. The chairs are expected to provide the chairs with a copy of the dissertation. The chairs are expected to provide the chairs with a copy of the dissertation.</p>
	<p>_____ If keys are needed, it is the student's responsibility to arrange for key pick up and drop off.</p>
	<p>If student has any questions or concerns then they can contact academic advisor.</p>
	<p>_____ We have an interview here you are able to provide feedback. Here are questions: student details, degree information, employer information, and academic experience https://s.glen.org/ehcb</p>

After Exam:

	Academic Advisor will fill out the “Final Report of the Final Examination and Filing of the Dissertation for the Doctoral Degree” form via DocuSign for committee to sign.
	Student will submit all forms to Graduate Division at their Final Appointment.
	Student will ensure that their permanent address is updated online. If need to update it go to Registrar’s Office to change it. Diploma will be mailed to permanent address.
	If student is opting for a filing fee in lieu of registration then the filing fee will appear in Student’s Billing Account. Ensure to pay the \$188.00 Filing Fee.